

The Principal  
Motilal Nehru College  
University of Delhi

Subject: **Application for the renewal of tenure as Assistant Professor in the department of ..... on Ad hoc basis.**

Dear Sir

This is to state that I have been teaching as Assistant Professor on ad hoc basis in the department of ..... Since / / , and my tenure is expiring on / / .

I request you to kindly reappoint me.

Yours Sincerely

Date: